*Page* ***1*** *of* ***2***

UAB COMPANY NAME,

company number 12312313,

Company address Saulės g. 1000, Vilnius

Data collected and stored in the Registry of Legal Entities

# MINUTES OF THE ORDINARY GENERAL MEETING OF SHAREHOLDERS NO. XXX

**ON THE RESULTS OF THE COMPANY'S ACTIVITIES**

28 April 20XX

Vilnius

Authorized capital: 2500 Eur

Nominal value of one share: 25 Eur

Total number of shares (votes): 100 unit.

The following shareholders participated in the Ordinary General Meeting (hereinafter referred to as the ”Meeting”) of Shareholders of UAB Pavadinimas (hereinafter referred to as the “Company”):

1. Vardenis Pavardenis, personal number: xxxxxxxxxxxxxxx, living at: Pievų g.10, Vilnius, holding 46 (forty-six) ordinary registered intangible shares of the Company, which makes up 46 percent of the votes;
2. Vardenis Pavardenis, personal number: xxxxxxxxxxxxxxx, living at: Pievų g.10, Vilnius, holding 46 (forty-six) ordinary registered intangible shares of the Company, which makes up 46 percent of the votes;
3. Vardenis Pavardenis, personal number: xxxxxxxxxxxxxxx, living at: Pievų g.10, Vilnius, holding 8 (eight) ordinary registered intangible shares of the Company, which makes up 8 percent of the votes;

The meeting is attended by 3 (three) shareholders, who together hold 100 shares, which makes up 100 percent of the votes.

Quorum of the meeting is.

All shareholders of the Company expressly agreed on the convening and holding of this meeting and had no claims regarding the agenda, procedure and terms of convening and holding the meeting, as well as other related matters.

Pursuant to Paragraph 4 of Article 2.90 of the Civil Code of the Republic of Lithuania and Paragraph 1 of Article 29 of the Law on Companies of the Republic of Lithuania, the shareholders of the Company unanimously adopted the following items on the agenda:

**Agenda:**

1. Election of the Chairman and Secretary of the Meeting;
2. Approval of the Company's set of annual financial statements for 20XX;
3. Distribution of the Company's profit (loss) for the year 20XX.

**It is decided:**

* + - 1. **Decision:**

Chairman of the meeting. Name Surname

Secretary of the Meeting. Name Surname

**There were 3 votes in favor, 0 against, 0 abstentions.**

* + - 1. **Decision:**

To approve the audited / unaudited set of annual financial statements of the Company for the year 20XX.

**There were 3 votes in favor, 0 against, 0 abstentions.**

* + - 1. **Decision:**

*Page* ***2*** *of* ***2***

Distribute the Company's profit (loss) for the year 20XX:

Retained earnings (loss) of the previous financial year at the end of the reporting financial year: 0,00 Eur;

Net profit (loss) for the reporting financial year: 0,00 Eur;

Profit (loss) for the reporting financial year not recognized in the profit (loss) statement: 0,00 Eur;

Transfers from reserves: 0,00 Eur;

Shareholders' contributions to cover the Company's losses (if all or part of the losses have been decided to be covered by the shareholders): 0,00 Eur;

**Distributable profit (loss) in total: 0,00 Eur;**

Share of profit allocated to the mandatory reserve: 0,00 Eur;

Share of profit allocated to the reserve for the acquisition of own shares: 0,00 Eur;

Share of profit allocated to other reserves: 0,00 Eur;

Share of profit allocated for dividend payment:

Dividends awarded and paid during 20XX:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No . | Shareholder | Number of shares (pcs.) | Amount of share capital held by shareholder (%) | Dividends awarded and paid during 20XX:  |
| 1. |  | 46 | 46,00 | 0,00 |
| 2. |  | 46 | 46,00 | 0,00 |
| 3. |  | 8 | 8,00 | 0,00 |
|  | **Total:** | 100 pcs | 100% | 0,00 Eur |

Dividends payable:

|  |  |  |
| --- | --- | --- |
| No . | Shareholder | Calculation of the share of profits payable |
| 1. |  | 10000,00\*0,46=4600.00 Eur-00.00=4600.00 Eur |
| 2. |  | 10000.00\*0,46=4600.00 Eur-00.00=4600.00 Eur |
| 3.  |  | 10000.00\*0,08=8000.00 Eur-00.00=4600.00 Eur |

2The part of the dividend payable to the shareholder of the Company Name Surname in the amount of EUR 0.00 shall be credited as the repaid debt of the accountable person to the Company. After crediting, the amount of the accountable person to be returned to the Company after estimating the calculations on 31 December 20XX is 0,00 Eur.

Share of profit allocated for annual payments (bonuses) to the members of the Board and the Supervisory Board, employee bonuses and other purposes: 0,00 Eur;

Retained earnings (loss) at the end of the reporting financial year, carried forward to the next financial year: 0,00 Eur;

**There were 3 votes in favour, 0 against, 0 abstentions.**

**The Chairman** Name Surname\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (signature)

**The Secretary** Name Surname\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (signature)

**Company's shareholders:**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| (full name, signature) |  | (full name, signature) |
|  |  |
| (full name, signature) |  |