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MB COMPANY NAME,

Company number 12312313,

Company address Saulės g. 1000, Vilnius

Data collected and stored in the Registry of Legal Entities

MINUTES

OF THE GENERAL MEETING OF THE MEMBERS OF THE SMALL PARTNERSHIP

23 February 20XX, No. XX.

Vilnius

Attended by:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No | Name and surname of the member | Personal number (date of birth) | Residing at | Votes | % of small partnership votes | Signature |
| 1. |  |  |  | 1 | 33.33 |  |
| 2. |  |  |  | 1 | 33.33 |  |
| 3. |  |  |  | 1 | 33.33 |  |
|  | Total: |  |  |  | 100 % |  |

Quorum of the meeting: 100 percent votes

**The Chairman of the Meeting was unanimously elected**:Name, surname

**The Secretary of the Meeting was unanimously elected:** Name, surname

**Agenda:**

1. 1. Approval of the set of financial statements for the 20XX year (Balance Sheet, Profit and Loss Statement, Notes).
2. 2. Profit (loss) distribution for the year 20XX.

**Decisions taken:**

1. **Considered:** Approval of the set of financial statements for the 20XX year (Balance Sheet, Profit and Loss Statement, Notes).

**Resolved:** To approve the set of financial statements of MB “COMPANY NAME” for 20XX.

**There were 3 votes in favor, 0 against, 0 abstentions.**

1. **Considered:** Profit (loss) distribution for 20XX years.

**Resolved:** To distribute the profit (loss) of the Company for the financial year 20XX as follows:

* 1. Retained earnings (loss) of the previous financial year: 0,00 Eur;
  2. Net profit (loss) for the reporting financial year: 0,00 Eur;
  3. Distributable result - profit (loss) at the end of the financial year: 0,00 Eur;
  4. Profit share paid in advance during 20XX years:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| * 1. No . | * 1. Member of the Small Partnership | * 1. Contribution (Eur) | * 1. Member's contribution in the amount of total owners' capital (%) | * 1. Funds paid for personal needs / profit advance during 20XX years |
| * 1. 1. |  | * 1. 1,00 | * 1. 33.33 | * 1. 100.00 |
| * 1. 2. |  | * 1. 1,00 | * 1. 33.33 | * 1. 5000,00 |
| * 1. 3. |  | * 1. 1,00 | * 1. 33,34 | * 1. 500,00 |
|  | * 1. **Total:** | * 1. 3,00 Eur | * 1. 100% | * 1. 5600,00 Eur |

* 1. Share of profit payable:

|  |  |  |
| --- | --- | --- |
| * 1. No . | * 1. Member of the Small Partnership | * 1. Calculation of the share of profits payable |
| * 1. 1. |  | * 1. 10000,00\*0,33=3300.00 Eur-100.00=3200.00 Eur |
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| * 1. 2. |  | * 1. 10000.00\*0.33=3300.00 Eur-5000.00=-1700.00 Eur |
| * 1. 3. |  | * 1. 10000.00\*0.33=3300.00 Eur-5000.00=2800.00 Eur |

1As the profit paid in advance to Name Surname during the year 20XX exceeds the share of profit due, the member must return the difference of 0.00 EUR to the Company.

2The part of the profit payable to MB member Name Surname in the amount of EUR 0,00 shall be credited as a repaid debt of the accountable person to the Company (in accordance with Protocol No. XXX of 20XX, EUR 0.00 had to be reimbursed to the Company. The latter member reimbursed EUR 0,00 in 20XX. The remaining amount to be reimbursed is EUR 0,00. In view of this, Name Surname, a member of the Company, will not be paid a share of the profit, which amounts to EUR 0.00, but will be credited as a refundable amount. After crediting, the amount of the member to be returned to the Company after estimating the calculations on 31 December 20XX is 0,00 Eur.

* 1. Retained earnings (loss) at the end of the reporting financial year, carried forward to the next financial year: 0,00 Eur.

**There were 3 votes in favor, 0 against, 0 abstentions.**

**The Chairman** Name Surname\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(signature)

**The Secretary** Name Surname\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(signature)